



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (Approved)
March 12th, 2026



ROLL CALL (meeting called to order 19:00 hrs. on 03/12/2026 by R. Wilsey)

PRESENT	NAME	CAPACITY	NOTES
Yes	Arman, Mike	MFD Vice President	
Yes	Baumer, Heidi	Treasurer	
Yes	Considine, Dan	Commissioner	
No	Fletcher, William	General Counsel	
Yes	Friedlander, David	MFD Deputy Chief	
Yes	Joint, Richard	Commissioner	
Yes	Chip Knapp	MFD President	
Yes	Sellman, Tom	Secretary	
Yes	Shipe, John	Commissioner	
Yes	Shuler, Steve	Commissioner	
Yes	Tschiderer, Steve	MFD, Chief	
Yes	Wilsey, Ryan	Commissioner (Chairman)	

OTHER ATTENDEES NOTED

NAME	CAPACITY	NOTES
Greg Francesco	MFD Member	
Scott Goodman	Rush Fire District Commissioner	FOIL Requestor

PUBLIC COMMENT

FOIL Request Status

Scott Goodman again inquired about the status of all FOIL items originally requested in 2025 but not yet provided. The last inquiry was at the Nov 20th District meeting and subsequent indication by District Counsel that a response was forthcoming was found to be acceptable by Goodman. There was a short discussion resulting in real-time answers and background topical information being given. Ultimately Secretary Sellman ascertained (from discussion and review of submitted email-chain notes) what remaining items needed to be addressed. Sellman indicated he would send a formal acknowledgement to confirm and outline a date by which all info requested would be produced – which Mr. Goodman found satisfactory. *[editor’s note: this was sent via USPS March 18, 2026].*



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CALENDAR / MEETING ROOM REQUEST REVIEW

R. Wilsey motioned to approve the following room requests with assurance from Secretary that calendar was open for them. This was seconded by S. Shuler and passed by unanimous consent: 5-0-0.

03-18-2026 Pack 105 Den Meeting 5 - 7 pm <charter org>

09-13-2026 St. Mark's Church Reunion Noon – 7 pm < K. Hampson sponsor>

10-08-2026 NY Forest Owners – West. Finger Lakes Chapter 4 - 9 pm <M. Arman sponsor>

SECRETARY ITEMS

Past Meeting Minutes

R. Wilsey motioned that the minutes for the February 12th 2026 District meeting be approved. This was seconded by S. Shuler and passed by unanimous consent: 5-0-0.

District Correspondence

- A. Brief discussion was had with respect to an email distributed to Commissioner's from D. Lovejoy (Authorized Vendor for American Town) regarding a desire to meet regarding the station's communications tower lease. S. Shuler volunteered to follow up.
- B. Sellman noted that he distributed (to the Commissioner's and District Treasurer) the 2025 Audit Report from our accounting/audit firm: SVHB. This included pertinent findings which Treasurer Baumer remarked that the principle finding was a need for the District to perform a payroll audit. Commissioner Considine indicated he would perform and present for review and approval at the April District meeting.

MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (by President Knapp)

- C. Knapp presented the finalized assessment of money due in support of the 2025 District Incentive Program. After discussion, it was agreed that he and Secretary Sellman would provide a spreadsheet breakout elaborating the monies due per member and in which fiscal quarter they would be due. This would incorporate the constraint that incentives are not paid for training until one year after completion of any course or objective. The spreadsheet will be provided to Treasurer Baumer and voucher approval anticipated at the April District Commissioners meeting. Treasurer Baumer also requested that the information include the member's name, address and social security number.
- Chip reviewed that the District-approved (Feb 12th meeting) community CPR class (cost \$1080 for 18 slots) is confirmed for May 19th.
- Chip reviewed that the Department will be presenting 5 seniors at HFL with awards from the Past Chief Al Hurley Community Service Award.
- Chip noted the successful outcome of a recent new-members orientation session.



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MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (cont.)

- C. Knapp reviewed a request by the Mendon Business Assoc. (looking to hold in the carnival field and pavilion area) a summertime Farmer’s Market on Tuesdays or Thursday evenings. Chip noted this could impact parking lot usage. R. Wilsey motioned approval of District parking lot use with the following stipulations (a) Mendon Community Business Assoc. takes on and provides certificate of liability insurance (b) we get a list of dates/times ahead of schedule and there is no conflict – noting that Department/District functions supersede their activity. This was seconded by S. Shuler and passed by unanimous consent: 5-0-0.
- C. Knapp reviewed and asked for District approval & financial support (\$33/Department member) to pursue an in-house AAA defensive driving course. R. Wilsey motioned that the District pay for members taking advantage of this course. This was seconded by S. Shuler and passed by unanimous consent: 5-0-0.

CHIEF’S REPORT

See **Appendix A** for content presented in Chief Tschiderer’s report.

Purchase Orders

- 26-06 : Morning Pride Ben 2 Firefighter Helmets: Qty 6, 10 Accountability helmet shields for Probationary - Total cost: \$ 3463.39

R. Wilsey motioned to accept the purchase order – seconded by S. Shuler and passing by unanimous consent: 5-0-0.

There was a brief discussion in the context of Chief’s request for a 12-person mini-van. Issues touched included (a) GSA brand affinity for vehicle types matching the Chief’s interest due to safety aspects and feature sets, (b) bid and acquisition methods. Though no consensus on near-term purchases, it was suggested that determining more accurate pricing now could be beneficial during budget planning. R. Wilsey motioned that permission be given to the Chief to pursue more definitive pricing. This was seconded by D. Considine and passed unanimously: 5-0-0.

TREASURER’S REPORT

Voucher & Reconciliation Review

Treasurer Baumer reviewed the voucher and reconciliation statements. See **Appendix B** for submitted content. Status update included: (a) tax money from Town of Mendon received, though delayed compared to historical precedent and thanks given to Canandaigua National for their assistance, (b) due to cash flow needed in support of ongoing project expenditures, allocation to CD’s will be delayed, (c) audit completed with recommendation outlined above in Secretary section , and (d) question raised/answered regarding FDIC conference timing.



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TREASURER’S REPORT (cont.)

R. Wilsey motioned to pay the bills and approve the Treasurer’s report – this was seconded by S. Shuler and passed by unanimous consent: 5-0-0

OPERATIONAL COMMITTEE REPORTS

Apparatus (R. Joint)

Vehicle/Equip	Issues/Problems/Plans
364	No issue
365	No issue
367	No issue. The new 367 has returned from being undercoated and paint-protector clear coating). R. Joint noted that the vendor Corrosion Pro Plus did this without cost and indicated that they would provide an approximate 20% discount for firefighters on full-size pickups.
3617	No issue
3618	No issue
Haul Trailer	No issue
3c16	No issue
3c26	No issue. R. Joint urged care in use as it’s reaching EOL.

Capital Projects / Special Projects (S. Shuler)

NYS VFIRE Grant Project

Consensus was reached in agreement with the carpet and edging selections presented by the District Administrator. R. Wilsey noted (with consensus & agreement) steel doors were to be used instead of wood doors (better durability & cost). There was brief, general discussion with respect to bunk-room locks – no decision made.

C. Knapp made a pitch, advocating for the refurbishment of the 2nd floor conference room if any funding left over.



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Capital Projects / Special Projects (cont.)

Roof Replacement and Solar System Installation

Per S. Shuler, the permitting is good and Energyware just waiting for an eight-day window of sufficiently good weather to start the steel roofing portion of the project.

Status/management meetings (every two weeks) indicated that engineering just about done. When complete and stamped, that all goes to NYSERDA and RG&E.

There was brief discussion regarding possible RG&E grant for 90% coverage of EV charging stations. No outcome/decision made.

OPERATIONAL COMMITTEE REPORTS (cont.)

Personnel & Leadership (D. Considine)

District Administrator's Report

R. Wilsey motioned that the District Administrator's report (see **Appendix C**) be approved. This was seconded by S. Shuler and passed by unanimous consent: 5-0-0

Ryan noted that no satisfactory alternative to the current alarm service contract (\$4370) has been found, so renewal to keep us in compliance will be required.

Commissioner Considine requested approval for \$516.56 one-year service contract on all the fitness center equipment. R. Wilsey motioned to approve with a second by S. Shuler - passing by unanimous consent: 5-0-0.

Dan asked for topic input to include in future leadership workshops. Suggestions included: strategic direction and succession planning. The consensus on timeframe was to schedule after carnival, sometime in July and before budgeting.

Recruitment/Retention (M. Arman)

Mike gave status update, including upcoming events at the Cottage (March 20th) and an open house for a Recruit NY Event on April 18th. He added that marketing material is to be refreshed and he continues to advocate for monetary incentives for member referrals.

Information/Technology (R. Wilsey)

Ryan presented a summary report on the needed IT system's updates (monitors, laptops, possible desktop replacements (possibly with laptop equivalents) for a cost of \$6,053.68 (via Dell using their PO system). This would not include updates to aging iPads (currently an AT&T provision benefiting from FirstNet's first responder network spectrum support). It was noted that Verizon is said to be introducing their equivalent – and given the station has a Verizon tower, coverage may be better.



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Information/Technology (cont.)

Dan Considine motioned to approve the purchase of the IT equipment outlined. This was seconded by S. Shuler and passed by unanimous consent: 5-0-0.

Ryan initiated a discussion regarding other station security system (key-fob's, door keypads, cameras, etc.) needs that he's been investigating. Areas of influence include older systems, possible applications incorporating cameras, door locking systems for the new bunk rooms, and security systems (entry and video) needed in the new members building.

OLD BUSINESS

J. Shipe asked Chief Tschiderer about the status of the current Line Officers in the context of a requirement (incorporated in Oct 2025) that they be qualified on all District apparatus by end of March 2026. Chief indicated that there have been multiple conversations and he's hopeful for a near-term training event that would present the opportunity to have folks meet compliance.

NEW BUSINESS

Given the retirement plans of current District Counsel Fletcher, Commissioner Shuler started a brief discussion with respect to a replacement for Counsel Fletcher. Shuler noted he has an individual that's interested, and should an interview be scheduled. The consensus was yes, and a preliminary plan was put forth to bring the individual to the next District meeting.

PUBLIC COMMENT

None.

MEETING ADJOURNMENT

At 20:15 R. Wilsey motioned to adjourn the meeting. This was seconded by J. Shipe and passed by unanimous consent: 5-0-0.

Minutes Respectfully Submitted by

Tom Sellman,
District Secretary,
Mendon Fire District



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APPENDIX A: Chief's Report



MENDON FIRE DISTRICT

101 MENDON-IONIA RD
MENDON, NY 14506
www.mendonfd.org

March 2026 report:

44- Calls YTD, 17 since last mtg

Calls of significance since the last meeting

The lack of qualified responders is a significant FF safety issue, as we need a team to respond effectively and efficiently.

DATA ISSUE with software, being worked on currently.

2026	AVG YTD Enroute:	AVG YTD On scene
364 (4 calls)	6:59	12:23
365 (1 call)	10:34	13:33
367 (11 calls)	9:36	13:36
3617 (3 calls)	6:17	13:58

Average travel: 2.70 miles @ avg of 45 MPH - 3.36 Minutes of travel

NFPA station turn-out time is 90 seconds for a Fire call

In-house response time would be an average of 3:36+1:30= 5:06 or **8.26 faster**

YTD avg attendance (on apparatus):4.88

NFPA 1720: VOLUNTEER response standard: 6 qualified (**Interior**) arrive within 14 minutes, 80% of the time.

"Damage"- 3C-26 gas tank leaking, mobile antenna damaged at Shop (replaced with spare)- BIS

FFs on medical leave (NONLOSAP)-

- K Junge, A Morrell

New business:

- PO's – PPE-fire helmets and Probationary passports
- Safety issue regarding driving and door alarms

Old business:

- NERIS transition – Red Alert
- Fleet plan
 - Current 367 to 3C-16
 - Request approval for \$500 or less in materials
 - Current 3C-16 to 3C-26
 - Current 3C-26 to 3C-36
- Request approval for the District to do a NYS bid for a 12-person Van
 - Approx \$60K
 - Fire Police
 - Training
 - Parades/General errands
- Grants
 - DEC- Dryer
 - AFG- Portable Radio upgrade
 - SAFER- Training Officer
- DECON Seats : (Reburb, fund)- ordered
- Hose replacement- waiting for delivery
- Bunk room- survey results (21 valid responses)
 - #1 Shared workspace/office area (AVG rank: 3.48)
 - #2 A full bathroom located near (same floor) as the bunkrooms (AVG rank: 3.52)
 - #3 Individual bunk room (nonshared space w/ lockable door) (AVG rank: 3.67)
 - #4 Additional storage spaces/locations (AVG rank: 4.00)
 - #5 Individual bunk room with workspace/office (AVG rank: 4.14)
 - #6 Shared (open bay style) bunk room (AVG rank: 4.52)
 - #7 Individual workspace/office (AVG rank: 4.67)
- EV items: Blanket (needs repair)
- Staffing- In-house duty shifts, per diem, career, consolidation; we need to address this growing safety concern
- Training Officer- status, duty description was submitted, awaiting feedback



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APPENDIX B: Treasurer's Voucher List

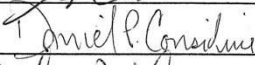
March 2026 Meeting

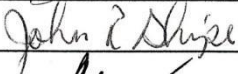
Payee	Amount
Capital City Industries, LLC	\$ 772.00
Capital One Trade Credit (Weiders)	\$ 21.56
Convergent	\$ 602.62
Dival Safety	\$ 16,711.98
Energyware, LLC	\$ 135,084.22
Everon LLC	\$ 358.67
FDM Preferred Insurance	\$ 14,069.00
Har Rob Fire Apparatus	\$ 281.00
Heiman Fire Equipment	\$ 2,926.92
Johnson Controls Fire Protection	\$ 3,768.77
McNeil & Company	\$ 22,900.32
Mike Moreland's Lawn & Landscape	\$ 1,100.00
Morgan Rubbish Removal	\$ 60.63
Noticestry LLC	\$ 1,102.73
Town of Mendon	\$ 250.83
Bank Balances as of 3/8/2026	Balance
CNB #5415 (checking)	\$ 646,301.37
CNB #5417 (savings)	\$ 301.83
CNB #4317 (Building Repair - Closed)	\$ -
CNB #0817 (Capital)	\$ 138.55
Municipal CD (Checking)	\$ -
Municipal CD 2994 (Capital)	\$ 250,000.00
Municipal CD 3985 (Capital)	\$ 414,252.78


Credit Card	Amount
First Bank Card - Dan Considine	\$ 190.60
First Bankcard- John Shipe	\$ 10.77
First Bankcard- Ryan Wilsey	\$ 313.60
First Bankcard - Dale Sweet	\$ 1,577.71
First Bankcard - Steve Shuler	
AUTOPAY BILLS	
ATT Mobility	\$ 275.80
ATT Mobility	\$ 148.67
Spectrum	\$ 149.99
Toshiba Financial Services	\$ 248.27
Benecare	\$ 4,051.16
Monroe County Water Authority	\$ 167.57

TOTAL BILLS \$ 207,145.39

Steve Shuler 

Dan Considine 

John Shipe 

Ryan Wilsey 

Richard Joint



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APPENDIX C: District Administrator Report (part 1 of 3)

To: Dan Considine
From: Dale E. Sweet

March 12th, 2026

Physicals: Some more firefighters have gotten their physicals completed since your last meeting. Letters went out today for those who need physicals.

Personnel: Nothing new.

Apparatus:

- **E-364** is running ok. A new gauge for the deck gun is on order and Har-Rob confirmed it with me recently.
- **E-365** is running ok. The left rear ground light needs to be repaired. The wire plug for the lamp needs replacing and Dale is ordering a replacement.
- **TA-3617** is running ok.
- **367** is running o.k.
- **3C26 vehicle** has been out for repairs (gas leak).
- Generator #4 was returned from Saxby's.
- The Kubota water pump was sent to Saxby's for maintenance.
- One SCBA cylinder was sent to DiVal Safety for a valve problem (11/21). DiVal is checking into returning it.
- We are still trying to find someone to repair the damaged car fire blanket. The local turnout gear vendor said that their machines will not handle it.
- The replacement "lid" for E-364's defib unit was received and installed by Dale on 2/24 and placed back in service.
- Received extinguisher brackets for the new truck and rubber clamps to secure the extinguishers. Dale modified the brackets and painted them on 3/10 & 3/11.
- Received new 3" fire hose and some 5" hose on 2/23. The hose was unloaded and the boxes recycled. Dale started to work on the inventory for the new hose.
- Dale ordered and received a new CO meter for the EMS bag on 367, it was placed in service on 2/13.
- The generator carts were reorganized and set backup with the proper equipment/cords by Dale on 3/11.
- The new TFT Nozzles were put in service by Dale.



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APPENDIX C: District Administrator Report (part 2 of 3)

Purchase Requests:

25-17: Viking Gear for FF Oppelt = needs to be measured.

25-25: Seat covers for decontamination/cancer prevention = \$15,286.19 – working on ordering/held up by funding.

25-26: Radio Strap Kits (5) = \$750.00 - ordered

23-28: Fire Hose; twenty-six (26) lengths of 3” hose and four (4) 50’ lengths of 5” hose, and two (2) 25’ lengths of hose = \$16,711.98 – **received 2/23**

26-03: Boots, Gloves, Mega Movers = \$3018.08 in the works.

26-04: SoundOff Signal Emergency light/siren items (367) = \$5028.00 on order, should be in next week.

26-05: Install of Emergency light/siren items (367) = \$3995.00 to be scheduled after receipt of light/siren equipment.

New 367:

- SoundOff Signal lighting and siren equipment was ordered.
- Extinguisher brackets were received, modified, and painted.
- Dale has laid out the equipment, fitted some of it with straps and installed them.
- Turtle tile flooring has been installed in the compartments.
- Commissioner Wilsey was able to set up the undercoating for the truck by way of a donation. The truck is currently at Corrosion Pro Plus having the work done.
- The back-up camera is also being investigated.
- Working on the mounting board for the scba’s and hand tools.

Building & Grounds:

- Snow plowing, salting, and sidewalk cleaning are ongoing.
- **Simplex Contract update:** The alarm panel is proprietary to Simplex/Johnson Controls, and they are the only company that can work on the panel. Commissioner Wilsey is aware and the contract for fire alarm maintenance is on the table for consideration. We need to send the contract back and pay the bill so we can stay in compliance with system testing.
- The quarterly inspection of the fire sprinkler system was performed on 3/11 by Davis Ulmer Sprinkler Co.
- Copy paper and supplies were purchased by Dale from Staples and BJ’s on 2/24.
- The furniture and office equipment was moved out of the area affected by the Bunk Room Project the week of February 23rd by Dale and several volunteers.
- It has been busy with the Bunk Room Project.



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APPENDIX C: District Administrator Report (part 3 of 3)

Grant (V-Grant): Work on the Bunk Room Project started with demolition work on 3/2. New wall studs started on 3/9. Things are moving along well! We need to pick out carpet colors for the bunk rooms and vinyl base.

Insurance: We will need to add the new building to the policy as soon as the contractor is done. The Fire Department will have to give us a solid dollar amount so we can add it to the insurance policy. The new policy should be here soon.

Dry Hydrant Testing:

The dry hydrant on West Bloomfield Road will need to be retested in the future, still waiting for a date.

I hope I did not miss anything it has been busy!

Thank you,

Dale