



**MENDON FIRE DISTRICT**  
**Board of Commissioner**  
**District Meeting Minutes (Approved)**  
**October 21<sup>st</sup>, 2025**



**ROLL CALL ( meeting called to order 19:10 hrs. on 10/21/2025 by R. Wilsey )**

PRESENT	NAME	CAPACITY	NOTES
Yes	Arman, Mike	MFD President	
Yes	Baumer, Heidi	Treasurer	
Yes	Considine, Dan	Commissioner	
Yes	Fletcher, William	General Counsel	
Yes	Friedlander, David	MFD Deputy Chief	
Yes	Joint, Richard	Commissioner	
Yes	Sellman, Tom	Secretary	
Yes	Shipe, John	Commissioner	
Yes	Shuler, Steve	Commissioner	
Yes	Tschiderer, Steve	MFD, Chief	
Yes	Wilsey, Ryan	Commissioner (Chairman)	

**PUBLIC COMMENT**

Meeting opened with request for public comment on the proposed budget (September 15<sup>th</sup>) that was posted on: (a) the District website from October 1<sup>st</sup> (b) on the station bulletin board (c) submitted to the Town Clerk and (d) posted by the Sentinel in the Oct 9<sup>th</sup> edition. With no immediate comments, the time for public comment on the proposed budget was extended until the Treasurer’s report.

**CALENDAR / MEETING ROOM REQUEST REVIEW**

The following meeting room requests were submitted for approval. Secretary Sellman indicated calendar is free for them. S. Shuler moved to approved the requests. Seconded by J. Shipe and passed by unanimous consent: 5-0-0.

- 11-15-2025 7:30 AM - 4:30 PM NYS Alpine Ski Assoc. – Bruce Bolger ( J. Shipe )
- 02-27-2026 5 – 9 PM Pack 105 Pinewood Derby Setup ( C. Fitzpatrick )
- 02-28-2026 8:30 AM – 12:30 PM Pack 105 Pinewood Derby ( C. Fitzpatrick )

**SECRETARY ITEMS**

**Past Meeting Minutes:** R. Wilsey motioned to approve the meeting minutes for the September 11<sup>th</sup> District meeting. This was seconded by J. Shipe and passed by unanimous consent: 5-0-0.



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**SECRETARY ITEMS (cont.)**

**Calendar Reminders:** Secretary Sellman reviewed several upcoming calendar items including:

Nov 20<sup>th</sup> November District Meeting  
District Elections – Dec. 9<sup>th</sup> (Commissioner Shuler's term expiration)

**District Election Details**

Secretary Sellman reviewed items of note related to the upcoming District Elections. It was noted that Mendon Fire District does not use absentee ballots. He also noted that the Fire District Board of Elections Chair was appointed (MFD President Arman) at the January 2025 organizational meeting with the authority to appoint the election inspectors / ballot clerks with a pay of \$100. The legal notice of the election is prepared and will be released to the Sentinel, Mendon Town, and District website for publication on or immediately following Nov 5<sup>th</sup>. Petitions have been prepared for those with satisfactory credentials and will be available on Nov 5<sup>th</sup> as well. In answer to Treasurer Baumer, President Arman indicated a total of three checks for the Chair and two clerks will be needed the evening of the election ( clerks: Earl Bendschneider and Maureen Schueler).

**District Correspondence:**

Sept 25<sup>th</sup> 2025 : Certified letter notifying MFD of Fishers Fire District Notice of Cessation of Operations. (copy emailed to all Commissioners and MFD Chiefs).

Email and hard-copy flyer notice regarding ESIP Client Appreciation Dinner by McNeil & Co. Nov 14<sup>th</sup> 6:30pm at Symposium in the Sun -- reservations require. This too was distributed to all Commissioners vi email from District Admin Oct 15.

Hard-copy flyer for Nov 1<sup>st</sup> Capital Area Fire Districts Fall Ed. Seminar. Hard copy distributed to Commissioners via email.

**MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (President Arman)**

Department Fall Festival : President Arman elaborated on the plans/dates/times for the upcoming Fall Festival / Food Truck / Recruiting Event (Oct 24<sup>th</sup> 5 - 8 PM).

Truck Bay Power Washer : Project Hardware has arrived.



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**MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (cont.)**

New Members Building : Finger Lakes Construction expects to start Nov 10<sup>th</sup>.

Softball Field Update: Mike elaborated on the 'Field of Dreams' project, indicating lots accomplished the morning of clambake – new dirt delivered and generally spread (finish work needs to be completed). Working on some posting that would be distributed to the community detailing the renovation/refresh of the facility – that carnival proceeds and community donations were used in the project. Mike noted that there will be a need to develop a use/registration process and form. The need for prospective users/organizations will have to produce their own certificates of insurance to cover liability issues.

**CHIEF'S REPORT**

See **Appendix A** for content presented in Chief Tschiderer's report.

Purchase Orders

- 25-25 : Zipclean DECON seat covers for both 365 & 364 : initial exploratory pricing at \$15,286.19. There was discussion regarding the next steps (e.g. the District Administrator will need to determine final pricing such that the required permissive referendum can be generated).

R. Wilsey motioned for approval of the District Administrator to move forward and determine final pricing. This was seconded by J. Shipe and passed by unanimous consent: 5-0-0.

Upcoming Officer Elections & Qualifications

Secretary Sellman brought forth a recommendation proposed by Asst. Chief Kester (Nominating Chair) with respect to changes in the District's Rule 125 (e.g. District's Officer Qualifications) that would best serve the District/Dept. for the upcoming 2026 year. See **Appendix E** for email/contents & referenced spreadsheet of current officers & completed training matrix. Note that the training matrix is for current officers. Assist Chief Kester earlier expressed that of those listed, only M. Parker has indicated that he would not be interested in a line position for 2026. After discussion, R. Wilsey motioned that the policy amendment proposed by Kester and reviewed by Chief Tschiderer be incorporated into the District Rules & Regulations. This was seconded by J. Shipe and passed with unanimous consent: 5-0-0.



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**CHIEF'S REPORT (cont.)**

Fire Police Lieutenant Request

Chief Tschiderer led a discussion with respect to his desire to provide more depth at the Fire Police officer level providing continuity in leadership. Sellman noted that a formal qualification standard was missing in the District Rules & Regulations. It was agreed by the Board and Chief that the training qualifications shall include (1) having successfully completed the OFPC Fire Police Class and (2) completed the NYS Peace Officer registration with the Town of Mendon. This errata will be included into the District Rules & Regulations. It was also agreed that the Department By-Laws Article 3, Section 3, Sub-Section J provides the Chief with the authority to appoint additional officers as needed.

Qualified Apparatus Drivers

Chief Tschiderer requested that District Rule 109, section 4 (Qualified Apparatus Drivers) be amended to include individuals that are 20 years of age (or older) that possess a valid and clear NYS Commercial Driver's License. After discussion, R. Wilsey motioned that the aforementioned Rule 109, section 4 be amended as detailed. J. Shipe seconded the motion which passed by unanimous consent: 5-0-0.

**TREASURER'S REPORT**

Voucher & Reconciliation Review

Treasurer Baumer reviewed the voucher and reconciliation statements. See **Appendix B** for submitted content.

Treasurer Baumer initiated a discussion to review several year-end expenses to make sure what had been budgeted for was all accounted for. Items spoken about were final invoices for the new 367 replacement truck, and an accounting for remaining 5" hose replacement. As detailed above, the amount for an anticipated permissive referendum for the DECON seat covers remains to be determined by more purchase analysis by the District Administrator.

Proposed 2026 District Budget

At the end of the treasurer's report, S. Shuler, motioned to (a) close the public hearing for the proposed 2026 District Budget and adopt it as presented, and (b) accept the treasurer's report and pay the bills. This was seconded by J. Shipe and passed by unanimous consent: 5-0-0. See **Appendix D** for the final adopted 2026 budget.



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**OPERATIONAL COMMITTEE REPORTS**

**Capital Projects / Special Projects** (S. Shuler)

NYS VFIRE Grant Project Status

S. Shuler led a discussion regarding status of the Grant Project, indicating there is an upcoming building scan (Friday 10/24) to ascertain more information that the building inspector and architect require to flush out more options.

**Apparatus**

Vehicle/Equip	Issues/Problems/Plans
364	No issue
365	No issue
367	No issue
3617	No issue
3618	No issue
Haul Trailer	No issue
3c16	No issue
3c26	No issue

**Buildings and Grounds** (S. Shuler)

Steve started a discussion with regards to the Solar Proposal from Energyware to install a solar panel system on the roof of the station in conjunction with a roof replacement effort that the company would apply a significant discount to. Multiple questions with respect to dates of acceptance required for the proposal and due diligence in vendor evaluation were explored – as was life expectancy of panels and construction techniques to preserve roof integrity. How to pay for such a project and details with specific respect to roof replacement were also discussed.

At the end of discussion, S. Shuler motioned that the District sign a letter of intent to move forward with the exploration of the proposal pending a more detailed examination and approval of the LOI by the District General Counsel. Signing the LOI would constrain the District from looking at a competitor for 45 days. This was seconded by J. Shipe and passed by unanimous consent: 5-0-0.



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R. Wilsey expressed a desire that given the recent water-flow alarm at the station, it would be good to have some additional training on the sprinkler system as it relates to alarms.

**OPERATIONAL COMMITTEE REPORTS (cont.)**

**Personnel & Leadership** ( D. Considine )

**District Administrator's Report**

S. Shuler motioned that the District Administrator's report (see **Appendix C**) be approved. This was seconded by J. Shipe and passed by unanimous consent: 5-0-0

**Leadership** :

Dan is looking at getting a mental health session scheduled as well as a leadership workshop in January 2026 -- Dan to send Secretary Sellman details as they become more firm.

S. Shuler briefly discussed dues for the IAFC membership – he'll wait until the Florida conference completes in case they have some promotional discounting. Steve also confirmed that B. Cook is going to replace Dan for the Florida Conference – registration and airline details taken care of.

**Information/Technology** (R. Wilsey)

Ryan is investigating new hardware solution to replace the laptop enclosed station kiosk that had a heat issue. Initial survey looks like a replacement may be available for \$2K or less.

**OLD BUSINESS : None**

**NEW BUSINESS :**

At 20:21, R. Wilsey made a motion for the Board to go into Executive Session for the purpose of discussing employment opportunities and personnel. This was seconded by S. Shuler and passed with unanimous consent: 5-0-0.

At 20:45, the Board exited Executive Session and the regular meeting resumed. R. Wilsey made a motion that the District would move forward with the exploration of a full-time and part-time civil service position for a paid training employee. This was seconded by D. Considine and passed with by unanimous consent: 5-0-0.

**PUBLIC COMMENT : None.**



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**MEETING ADJOURNMENT**

At 20:49 R. Wilsey motioned to adjourn, seconded by S. Shuler, passing by unanimous consent: 5-0-0.

**Minutes Respectfully Submitted by**

Tom Sellman,  
District Secretary,  
Mendon Fire District

**CORRECTIONS**

10-28-2025 : Chiefs Report (Fire Police Lieutenant): corrected spelling of 'Peace' officer



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**APPENDIX A: Chief's Report**



**MENDON FIRE DISTRICT**  
 101 MENDON-IONIA RD  
 MENDON, NY 14506  
 www.mendonfd.org

October 2025 report:

209- Calls YTD (37 since last mtg)

Calls of significance since the last meeting: Fatal MVC ( HFFD M/A )

The lack of qualified responders is a significant FF safety issue, as we need a team to respond effectively and efficiently.

2025	AVG YTD Enroute:	AVG YTD On scene
364	8:59 (-0:09)	12:36 (+0:20)
365	8:20 (-0:20)	12:24 (-0:08)
367	8:53 (+0:08)	13:02 (+0:07)
3617	8:33 (-0:03)	14:23 (8 data pts)

Average travel: 2.70 (-0:09) miles @ avg of 45 MPH - 3.36 Minutes of travel (-0:06)  
 NFPA station turn-out time is 90 seconds for a Fire call  
 In-house response time would be an average of 3:36+1:30= **5:06**

YTD avg attendance (TOTAL MFD response : interior, exterior, fire police, etc.): 5.37 - **increase of .37**

NFPA 1720: VOLUNTEER response standard: 6 qualified (**interior**) arrive within 14 minutes, 80% of the time.

"Damage"- DR Cab scene light (365)

FFs on medical leave (NONLOSAP)-  
 • K Junge, D Considine

New business:

- Bailout inspections
  - Reminder to complete them monthly
- PO's
  - DECON Seats (Reburb)
- Training Officer

Old business:

- Performance stds / functional job descriptions - Interior, exterior, Driver, Fire Police, EMT-B, etc.
  - There will be two annual evaluations this year.
- 367 replacement - truck (@ MFD wash bay) and cap have been ordered
  - New hitch?
- PO for Helmet passports- in service
- Bunk room- survey results (21 valid responses)
  - #1 Shared workspace/office area (AVG rank: 3.48)
  - #2 A full bathroom located near (same floor) as the bunkrooms (AVG rank: 3.52)
  - #3 Individual bunk room (nonshared space w/ lockable door) (AVG rank: 3.67)
  - #4 Additional storage spaces/locations (AVG rank: 4.00)
  - #5 Individual bunk room with workspace/office (AVG rank: 4.14)
  - #6 Shared (open bay style) bunk room (AVG rank: 4.52)
  - #7 Individual workspace/office (AVG rank: 4.67)
- EV items: Blanket, safety plug (@ MFD, training coming up)
- New nozzles- Hotel packs and 3617
- TL-9 plate - training upcoming
- Fishers dissolution
  - Basin/Victor is providing the service starting Oct 1st @ 0700
- Budget workshop
  - Training, PPE, DECON seats (reserve), complete 5" update, staffing 'options'
- Staffing- In-house duty shifts, per diem, career, consolidation: we need to address this growing safety concern



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**APPENDIX B: Treasurer's Voucher List**

**September 2025 Meeting**

Payee	Amount
ALERT-ALL	518.50
Alpine Software	5,443.01
Bound Tree Medical	617.44
Capital One Trade Credit (Weiders)	171.67
Cintas Corporation	351.00
Dale Sweet	138.53
Dival Safety	593.60
Everon FKA ADT Commercial	717.34
Healthworks	2,401.50
Heiman Fire Equipment	5,567.87
Honeoye Falls NAPA	38.98
Jerome Fire Equipment	1,711.78
McNeil & Company	611.23
MES Service Company	1,025.00
Mike Moreland's Lawn & Landscape	1,070.00
Morgan Rubbish Removal	58.30
Noticestry LLC	1,112.18
Saxby Implement	133.96
Town of Mendon	418.80
Warren "Chip" Knapp	71.61

Credit Card	Amount
First Bank Card - Dan Considine	\$0.00
First Bankcard- John Shipe	\$0.00
First Bankcard- Ryan Wilsey	563.49
First Bankcard - Dale Sweet	298.27
First Bankcard - Steve Shuler	4,584.36
<b>AUTOPAY BILLS</b>	
ATT Mobility	\$267.61
ATT Mobility	\$149.60
Spectrum	\$149.99
Toshiba Financial Services	\$246.27
Toshiba Financial Services	\$348.32
Benecare (September)	\$3,349.10
Benecare (October)	\$3,349.10
Monroe County Water Authority	\$191.12

**TOTAL BILLS**  
**37,259.53**

Bank Balances as of 10/20/2025	Balance
CNB #5415 (checking)	\$67,106.00
CNB #5417 (savings)	\$301.78
CNB #4317 (Building Repair)	\$65,152.46
CNB #0817 (Capital)	\$29,632.74
Municipal CD (Checking)	\$210,354.71
Municipal CD (Capital)	\$650,000.00

Convergent \$300.60  
 NYS retirement \$14,291  
 Steve Shuler \$3260  
 William Fletcher \$2750

\_\_\_\_\_  
 Steve Shuler

\_\_\_\_\_  
 Dan Considine

\_\_\_\_\_  
 John Shipe

\_\_\_\_\_  
 Ryan Wilsey

\_\_\_\_\_  
 Richard Joint



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**APPENDIX C: District Administrator Report (part 1 of 3)**

To: Dan Considine  
From: Dale E. Sweet

October 21<sup>st</sup>, 2025

**Physicals:** Some more firefighters have gotten their physicals completed since your last meeting and the files have been updated.

**Personnel:** Dale had his physical exam completed on 10/17.

**Apparatus:**

- **E-364** is running ok. The "auto primer" is going to be looked by Har-Rob in the future. The Sawzall was sent out to have the blade "chuck" rebuilt on 9/10 and was returned.
- **E-365** is running ok. One of the scene cab lights needs repairs, Dale will look at it. I am still waiting for a price for the rear netting, and the hose bed tarps (2) for the preconnected handlines. Also, the two (2) heat shields for the pump heating system enclosure that were damaged during the flooding have been dropped off at the town highway department for repairs.
- **TA-3617** is running ok. The air system "jockey" pump was leaking air on 10/10 and Dale found the relief valve was not shutting off. The moisture reservoir had a small amount of water in it, and it was drained. We believe it may have caused the valve to not close properly. Dale also drained all the reservoirs on the air brake system and found them to be clear of water. The system was drained and refilled with air several times and the system is working fine.
- **367** is running o.k.
- Har-Rob was here on 9/18 and performed the annual pump tests, all three trucks passed.
- M.E.S. was here on 9/23 and performed the annual maintenance/testing on the Hurst Tool Equipment, everything is in excellent condition.
- Har-Rob will be out in the future to change the oil and filters on the generators on E-364 & E-365. They will also take a look at 364's auto primer.
- Jerome Fire Equipment (Troy): FF Shipe's Viking coat was sent back on 6/16 to have the sleeves lengthened, still waiting for its return.
- Two (2) O2 tanks were sent to Global Fire Protection for hydro testing on 8/26 and were returned.
- Generator #1 was sent to Saxby's for maintenance and was returned on 9/26.
- Dale took twelve (12) SCBA cylinders to Honeoye Falls FD to have them filled on 10/3.
- Dale emptied the EMS Closet and cleaned and reorganized it on 9/30. Dale also fixed the doors.



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**APPENDIX C: District Administrator Report (part 2 of 3)**

- New hydrant gates and gated wyes were inventoried and placed in service by Dale. Dale also fitted the new "car fire blanket" on E-365 on 10/13.
- EMS supplies were ordered and received on 9/22.
- Dale looked at the intermittent sensor/seat belt issue on 3617 on 9/30.

**Purchase Requests:**

- 25-09B: Iconic X Truck Pack is on order.
- 25-11: PPE for FF Buchanan & FF Martin = on order.
- 25-14: Protective Hoods (2/3 of the hoods have been received).
- 25-17: Viking Gear for FF Oppelt = needs to be measured.
- 25-18: NFA Incident Safety Officers Class for Asst. Chief Friedlander was ordered.
- 25-19: Bosch Sawzall blades = \$19.99
- 25-20: T&J Rescue TL-9 Plate for the Hurst Tool Jaws = \$790.00 **Received**
- 25-21: Car Fire Blanket/Emergency Plug EV Shutoff Tool = \$3,140.00 **Received**
- 25-22: 1.5" Smoothbore TFT Nozzles (3), 1.5" Mid Force low pressure TFT Nozzle (1), 2.5" by 1.5" gated wye (2), 2.5" hydrant gates (6) = \$7675.13 **Received** (gates & wyes)
- 25-23: Striping/Lettering for the new 367 = \$1412.79
- 25-24: New circulating pump for the boiler (emergency repair) **Completed**

**New Purchase Requests Received:**

- 25-25: Seat covers for decontamination/cancer prevention = \$15,286.19 +

**New 367:**

- Graphics from Ewing Graphics is scheduled for 10/27 (Request 25-23).
- The Iconic X Truck Pack has been ordered, and the 50% downpayment was made on 6/25.

**Building & Grounds:**

- Lawn mowing and bed maintenance are ongoing and looking good.
- Dale repaired the Ladies Room water faucet on 9/22.
- The boiler system would not start up. Dale found the circulating pump not working and the bearing assembly set-up. Dale removed the pump on 10/13 and started pricing out a new pump and a new bearing assembly and found it was cheaper to buy the entire unit including the motor. One was ordered on 10/15 and received on 10/17. Dale installed the new pump on 10/17 and tried to start the boiler up on 10/20. The boiler "locked out" because of a flow switch problem. A repair person was contacted and found a problem with a circuit board and has one on order.



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**APPENDIX C: District Administrator Report (part 3 of 3)**

- Fire Sprinkler system tripped because of low air pressure on 10/16. Davis-Ulmer Fire Protection was called to reset the valve and check the system over. They found the air compressor to be in good working order. The air maintenance device on the sprinkler system was checked and cleaned (they think this may have been the issue) and they also checked the "low air" pressure switch and found that it was set to low and made the adjustments so it will go into the alarm company and give us a chance to check the system prior to it tripping. They finished resetting the system and Dale wrote the pressures on the system. Everything appears to be in working order.
- Snowplowing quotes need to be done.
- Town of Mendon will do their building inspection on 10/30.

**Grant (V-Grant):** Commissioner Shuler will have an update. Dale will be doing the quarterly report.

**Dry Hydrant Testing:**

The dry hydrant on West Bloomfield Road will need to be retested in the future, still waiting for a date.

**Fire Prevention:**

Dale went to the following places this year:

- Pea Pod Daycare on September 24<sup>th</sup> at 9:00am
- Mendon Community Nursery School on October 6<sup>th</sup> at 9:30am
- Mendon Child Care on October 8<sup>th</sup> at 10:00am
- Mendon Community Nursery School on October 9<sup>th</sup> at 9:30am and 1:30pm

Fire Prevention materials were ordered on 9/22 and received.

**Insurance:** The group life insurance claim for Tom Lyons was processed by Dale and has been paid out.

Thank you,

Dale



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**APPENDIX D: Adopted Proposed Budget Accepted for 2026 (part 1 of 3)**

Mendon Fire District 2026 Budget Projection	
	2026 Projection
Appropriations	\$672,153
Estimated Revenues	\$26,660
Estimated prior years' unexpended balance	\$0
<b>Amount to be raised by real property taxes</b>	<b>\$645,493</b>
<b>TAX APPORTIONMENT</b>	
Town of Mendon	\$645,493

September 12, 2025

*Heide Baumer*

Treasurer  
Mendon Fire District

\*\*Tax levy limit including carryover for 2026      \$652,926

ESTIMATED REVENUES	
	2026 Projected
A2262* Fire protection & other services to other districts and governments	\$
A2401 Interest and earnings	\$488.00
A2410 Rentals	\$26,172.00
A2665 Sales of Apparatus & Equip.	\$
A2701 Refunds of Expenditures	\$
A2705 Gifts & Donations	
Miscellaneous (Specify):	\$
A2770	\$
A2770	\$
A4305 Federal Aid for Civil Defense	\$
A5031 Transfer from Capital Fund	\$
A5031 Transfer from Reserve Fund	\$
A5031 Transfer from Reserve Fund	\$
<b>TOTALS</b>	<b>\$26,660.00</b>

\* These codes are similar to those used by all local governments in New York State.

2026 Total Appropriations	
	2026
A3410.1 Total Personal Services	\$105,575
A3410.2 Capital Equipment	\$85,000
A3410.4 Contractual Expenditures	\$330,078
A1930.4 Judgments & Claims	\$0
A9010.8 State Retirement System	\$13,000
A9030.8 Social Security	\$6,000
A9040.8 Workers' Compensation	\$20,000
A9045.8 Life Insurance	\$25,000
A9050.8 Unemployment Insurance	\$0
A9060.8 Hospital, Medical & accident insurance	\$37,500
A9085.8 Supp. Benefit Payments to Disabled Firefighters	\$
A9710.6 Redemption of Bonds	\$
A97 .6 Redemption of Notes	\$
A9710.7 Interest on Bonds	\$
A97 .7 Interest on Notes	\$
A9901.9 Transfer to Reserve Fund	\$0
A9950.9 Transfer to Capital Fund	\$50,000
<b>TOTALS</b>	<b>\$672,153</b>



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**APPENDIX D: Adopted Proposed Budget Accepted (part 2 of 3)**

MFD 2026 PROPOSED BUDGET		
<b>Income</b>		
<b>Income</b>		
Taxes Received		\$645,493.15
Interest Income		\$488.00
Cell tower rental income		\$26,172.00
<b>Total Income</b>		<b>\$672,153.15</b>
<b>Expense</b>		
<b>Employee Benefits</b>		
A9010.6 State Retirement		\$13,000.00
A9030.8 Social Security		\$6,000.00
A9040.8 Worker's Compensation		\$20,000.00
A9060.8 Health Insurance		\$36,000.00
A9045.8 Life Insurance		\$25,000.00
Employee Benefits - Other		\$1,500.00
<b>Total Employee Benefits</b>		<b>\$101,500.00</b>
<b>A9950.9 Transfer to Capital</b>		<b>\$50,000.00</b>
<b>A3410.1 PERSONAL SERVICES</b>		
100.1 Payroll Expenses		\$5,000.00
100.2 Administrator		\$74,625.00
100.2A Overtime		\$500.00
100.2B Administrator Fill-in		\$0.00
100.3 SECRETARY		\$7,725.00
100.4 TREASURER		\$7,725.00
TRAINING		\$10,000.00
<b>Total A3410.1 PERSONAL SERVICES</b>		<b>\$105,575.00</b>
<b>A3410.2 CAPITAL Expenditures</b>		
200.0 Papers and Radios		\$5,000.00
220.2 Hose		\$15,000.00
200.3 Turnout / PPE		\$50,000.00
200.4 Safety Equipment		\$0.00
200.5 EMS		\$5,000.00

200.6 Small Power equipment		\$0.00
200.7 Vehicles		\$0.00
200.83 Safety Equipment		\$0.00
200.85 Building Improvements		\$0.00
200.87 Computers		\$10,000.00
200.9 Other Equipment		\$0.00
<b>Total A3410.2 CAPITAL Expenditures</b>		<b>\$85,000.00</b>
<b>A3410.4 Contractual Expenditure</b>		
400.10 Office Supplies		\$4,000.00
400.10B Technology		\$11,000.00
400.12 Training		
400.12A Workshops Conventions		
400.12D Travel		\$2,500.00
400.12 Training - Other		\$27,000.00
<b>Total 400.12 Training</b>		<b>\$29,500.00</b>
400.13 Marketing		\$6,000.00
400.14 Recruitment-Retention		\$17,350.00
400.14B LOSAP		\$40,000.00
400.15 Uniforms		\$8,000.00
400.16 Public Drills, Dues		\$4,000.00
400.19 Utilities		
400.19A Electric and Gas		\$22,000.00
400.19B Fuel		\$7,000.00
400.19C Waste Disposal		\$1,000.00
400.19D Water		\$750.00
<b>Total 400.19 Utilities</b>		<b>\$30,750.00</b>
400.20 Building and Grounds		
400.20A Building Maint Supplies		\$3,000.00
400.20B Grounds Maintenance		\$11,000.00
400.20C Window Cleaning		
400.20D Snow Plowing		\$3,250.00
400.20E Bldg Grnds Other		\$35,000.00
400.20 Building and Grounds - Other		\$0.00
<b>Total 400.20 Building and Grounds</b>		<b>\$52,250.00</b>



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**APPENDIX D: Adopted Proposed Budget Accepted (part 3 of 3)**

	400.25 Phones and Internet	\$9,350.00
	400.27 Liability Insurance	\$42,642.52
	400.29 Legal, Audit, Elections	
	400.29A Audit	\$9,960.00
	400.29B Elections	\$1,500.00
	400.29C Legal	\$11,000.00
	400.29D Public Notices	\$500.00
	400.29E	
	<b>Total 400.29 Legal, Audit, Elections</b>	<b>\$22,960.00</b>
	400.30 Other	\$325.63
	400.31 EMS Supplies	\$2,000.00
	400.32 Small Equip Maint	
	400.32A Airpacks	\$2,500.00
	400.32B Fire Extinguishers	\$0.00
	400.32C Fire Alarm Maintenance	\$0.00
	400.32D Ladders	\$0.00
	400.32E Radios	\$750.00
	400.32F Pagers	\$0.00
	400.32G Hose	\$2,500.00
	400.32O Small Equip Maint Other	\$2,500.00
	<b>Total 400.32 Small Equip Maint</b>	<b>\$8,250.00</b>
	400.33 Vehicle Maintenance	
	400.33 Vehicle Maint Supplies	
	400.33A ATV	
	400.33B 364	
	400.33D 3617	
	400.33E 365	
	400.33F 3C16	
	400.33G 3C26	
	400.33 Vehicle Maintenance - Other	\$18,200.00
	<b>Total 400.33 Vehicle Maintenance</b>	<b>\$18,200.00</b>
	400.34 FF Supplies	
	400.35 Physicals	\$16,000.00
	400.35B Fitness Training	\$5,000.00

	400.37 Turnout Gear Cleaning	\$2,500.00
	<b>Total A3410.4 Contractual Expenditure</b>	<b>\$330,078.15</b>
	<b>Total Expense</b>	<b>\$672,153.15</b>

**APPENDIX E: Proposed Rule 125 Amendment & Current Training Matrix ( 1 of 2 )**



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Tom Sellman <tsellman@mendonfd.org>

**Get well pan for 2025**

1 message

**Peter Kester** <pkester@mendonfd.org>  
 To: Tom Sellman <tsellman@mendonfd.org>

Tue, Oct 21, 2025 at 2:56 PM

Tom  
 I have attached a word document outlining my recommendation to the board for 2025. As of right now we have one officer that is qualified for the position they are in. The plan deals with the lack of an EMT ready to take over as EMS officer. The EMS officer I would leave vacant and assesses year by year. It also lays out training with timelines for the rest of the officers to start working towards qualifications.

I will not be able to attend tonight due to work.

Thanks,

Peter Kester  
 Assistant Chief/Training Officer  
 Mendon Fire District  
 101 Mendon-Ionia Rd  
 Mendon, NY  
 (585)-694-7127

Officer required taining

Officer.docx  
 321K

***OFFICER.DOCX***

Get well plan for 2025

- Ems Officer gets eliminated and duties split two ways.
- o Training will be conducted by the medical director (Cleared with Dr)
  - o Inventory control will be turned over to the district administrator (cleared with Dale)
- All officers should be qualified on all district equipment by the end of March 2026 to remain in office.
- Dave, Ryan and Casey complete FIRE OFFICER I by the end of 2026
- Pete complete one of FF2 or FESI 2 by the end of 2026
- Greg Complete FAST and two of the following Confined Space, Water Rescue, and Trench Rescue Awareness Level

**APPENDIX E: Proposed Rule 125 Amendment & Current Training Matrix ( 2 of 2 )**



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	Lieutenant													Captain						2nd A.C.		1st A.C.		Chief	
	357	355	364	3617	3618	FF1	HMFRO	FAST	PUMP	EVOC	FO 1	FEMA	CPR	FF2	FESI 1	FI	1403	Aware mess	RTB	AVET	ICS 300	FESI 2	FO 2	FO 3	
Tschiderer	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Friedlander	X	X	X	X	X				X	X			X						X	X					
Kester	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X			X	
Parker	X	X	X	X	X							X	X							X					
Wilsey	X				X	X	X		X	X		X	X												
Fitzpatrick	X	X	X	X	X	X	X		X	X		X	X												
Knapp	X			X	X	X	X	X	X	X	X	X	X		X									X	
Francesco	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	