



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



ROLL CALL (meeting called to order 19:00 hrs. on 08/14/2025 by R. Wilsey)

PRESENT	NAME	CAPACITY	NOTES
No	Baumer, Heidi	Treasurer	OOT Business
No	Considine, Dan	Commissioner	
Yes	Fletcher, William	General Counsel	
Yes	Friedlander, David	MFD Deputy Chief	
Yes	Joint, Richard	Commissioner	
Yes	Sellman, Tom	Secretary	
Yes	Shipe, John	Commissioner	
Yes	Shuler, Steve	Commissioner	
Yes	Tschiderer, Steve	MFD, Chief	
Yes	Wilsey, Ryan	Commissioner (Chairman)	

OTHER ATTENDEES NOTED

NAME	CAPACITY	NOTES
Chip Knapp	MFD Vice-President	Representing MFD Board of Directors
Casey Fitzpatrick	MFD Lieutenant	
Lucas Fitzpatrick	Boy Scout Troop 105	Citizenship in Community Merit Badge
Greg Francesco	MFD Member	
Sam Jokl	New MF Department RAM Member	Board Introduction

PUBLIC COMMENT

VP Knapp introduced Sam Jokl, a new RAM voted into the Mendon Fire Department at their meeting the prior week. Sam gave a brief summary of his background as a senior student athlete at Honeoye Falls High and Eagle Scout - with a Q&A session and congratulations extended.

CALENDAR / MEETING ROOM REQUEST REVIEW

None.

SECRETARY ITEMS

Past Meeting Minutes: S. Shuler motioned to approve the meeting minutes for the July 10th District meeting. This was seconded by J. Shipe and passed with unanimous consent of those present: 4-0-0.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



Calendar Reminders: Secretary Sellman reviewed several calendar items coming up in the next couple months including:

Budget Workshop - Sept. 4th

AFDSNY annual meeting in Saratoga Springs Oct. 2nd – 4th

Budget Hearing & District Meeting - Oct 21st

District Elections – Dec. 9th (Commissioner Shuler's term expiration)

Secretary Sellman noted a conflict with the scheduled November District Meeting (Nov 13th) falling in the same time-frame as the Symposium in the Sun Conference. After discussion, it was decided to reschedule the District Meeting to November 20th, 2025.

District Correspondence:

A couple items were received from Chief Tschiderer: Proposed update to the Fire Police SOG, and a PO request (with sizing question) for exterior PPE gear (all to be handled later in the meeting).

A response was received (see **Appendix E**) from HFL-CSD Board with respect to the Department's presentation and lobby effort at their May 2025 Board Meeting. Mendon Fire Department was asking for them to consider enacting a 10% Tax Exemption for Volunteer Firefighters (as done by Monroe County). The request was declined by the HFL-CSD Board.

MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (Vice President Knapp)

Members Building

Chip asked Lieutenant Fitzpatrick to review status with respect to Department's plan for replacement of the members outbuilding. Several issues were raised that the Department wanted to ask the District for permission / consensus approval (and guidelines) as it involves the District resources. First was the use of the metered electric circuit from the station to the existing building. Exploration of adaptation from street transformer was prohibitively expensive. At the end of discussion, there was no objection to keeping the existing circuit. Secondly, the Department wanted approval for a concrete apron from the planned new antique truck bay to the existing station parking lot. This too was approved with the caveat that it will incorporate the necessary drainage (similar to that in the existing concrete sidewalk leading from the parking lot to the current members building).



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (cont.)

Members Building (cont.)

C. Fitzpatrick also reviewed his conversation with Mendon Code Enforcement Officer Corey Gates to discuss (a) the process of obtaining all required permits and that given preliminary plans there were no problems foreseen, and (b) any consideration of future water/sanitary planning (e.g. plumbing, etc. for bathroom) was ill-advised due to the typical property use and commensurate highway-rated construction requirements of a full septic system – resulting in an untenable financial impact.

Power-Washer Project

Chip initiated discussion with respect to obtaining the District approval for installation of the power-washer system that the Department recently approved for purchase with the stipulation that the District must approve and would also fund the annual maintenance cost (quoted at \$ 306.25 annually). Location of the unit (with it's small footprint : 34"x24"x37") centered on where the yellow cascade tanks are – with other factors (existing workbench, step ladders, station electric supply / breakers, county radio systems and the anticipation of the antique truck relocating to the new members building) brought up. When questioned about community benefit (by J. Shipe), the reply was (a) better cleaning and therefore longevity of equipment/trucks (b) service as another benefit that contributes to member retention. Concerns were expressed regarding possible negative impact on station doors, vehicles grease fittings. After all discussion, S. Shuler motioned that the District approve the installation (by the Fire Department) of their power washer system into the station and that the District will pay up to \$300 for the annual maintenance. This was seconded by R. Wilsey and approved by majority vote of those present: 3 – Yes (Wilsey, Shuler, Joint), 1 – No (Shipe), No Abstentions.

Department Events

Chip gave a summary report of the Carnival Volunteer and Sponsor Appreciation event. He also briefed the Board on preliminary thoughts/plans for the Department's Fall Festival (inclusion of food-truck rodeo aspect, focused activities with respect to adult recruiting.

CHIEF'S REPORT

See **Appendix A** for content presented in Chief Tschiderer's report.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



CHIEF'S REPORT (cont.)

Chief was directed to follow up on missed Healthworks appointment by firefighter.

Purchase Orders

- 1 Set (coat/pant) Viking exterior PPE (for firefighter Oppelt) : contract pricing @ \$1600
- Training: NFA Incident Safety Officer Class (Friedlander) : \$ 595

J. Shipe motioned to accept the purchase orders – seconded by D. Joint and passed by unanimous consent: 4-0-0.

SOG : 5020 Fire Police Operations

Chief Tschiderer submitted a revised SOG for approval. After a lengthy and vigorous discussion, the SOG submitted was not approved by the majority of those present: 0 – Yes, 3 – No (Shipe, Shuler, Joint), 1 – Abstention (Wilsey). Therefore, the directive submitted at the August Department meeting is rescinded and the SOG as written prior to the new submission becomes the effective one.

TREASURER'S REPORT

Voucher & Reconciliation Review

After review of the voucher and reconciliation by the Board members present, D. Joint motioned to accept the treasurer's report and pay the bills – seconded by J. Shipe and passed by unanimous consent of those present: 4-0-0. See **Appendix B** for submitted content.

OPERATIONAL COMMITTEE REPORTS

Capital Projects / Special Projects (S. Shuler)

NYS VFIRE Grant Project Status

S. Shuler led a discussion regarding status of the Grant Project, indicating he had received three responses of which one turned the project down based on additional information. The two remaining entities were DGA and the Nichols team. Steve Shuler elaborated that in discussions, four items/areas were prioritized: (1) sleeping space for four people, (2) changes in the Boardroom to create better office space, (3) creation of a mezzanine for storage in the station, and (4) shower upstairs.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



Capital Projects / Special Projects (cont.)

NYS VFIRE Grant Project Status (cont.)

Chief Tschiderer voiced a strong concern that the Operations-side of the District wasn't included in the discussions despite months of requests to participate and assurances by the Board for inclusion. Chief also express a concern that the vendors would be predisposed to a set of ideas and project direction without wider input. R. Wilsey suggested (1) a list of priorities be constructed by the Line and given to the Board, then (2) once the vendor is selected (using the RFP as the more general criteria), a meeting of the wider audience of participants could take place to address priorities / ideas.

Apparatus

Vehicle/Equip	Issues/Problems/Plans
364	No issue
365	No issue
367	No issue
3617	No issue
3618	No issue
Haul Trailer	No issue
3c16	No issue
3c26	No issue

367 Squad Truck Replacement: New 367 in the station truck bay.

Buildings and Grounds (S. Shuler)

Nothing new... just standard mowing / grounds / window maintenance.

Personnel & Leadership

District Administrator's Report

S. Shuler motioned that the District Administrator's report (see **Appendix D**) be approved. This was seconded by J. Shipe and passed by unanimous consent of those present: 4-0-0



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



OPERATIONAL COMMITTEE REPORTS (cont.)

Personnel & Leadership (cont.)

Leadership : D. Considine out – no report.

Information/Technology (R. Wilsey)

Anticipating need to acquire \$3K on new computers - Ryan indicated had contact with the newest Dell representative work some issues. Looking at straightening out process in addition to some tablet and projector equipment concerns.

Brief update given on recent network outage issues with a possible ramification of looking at competitive suppliers (e.g. StarLink).

OLD BUSINESS : None

NEW BUSINESS : None

PUBLIC COMMENT

Chief Tschiderer noted a couple miscommunications between District personnel as it related to the NY State Grant handling and name recognition that he perceived as being divisive.

G. Franscesco also called for more calm, honest and well-mannered conversation during discussions between participants when there are differences in opinions.

MEETING ADJOURNMENT

At 20:44 R. Wilsey motioned to adjourn, seconded by S. Shuler, passing by unanimous consent: 4-0-0.

CHANGES

Draft V2: (08/27/2025) Section NYS VFIRE Grant Project Status : Chief requested his commentary be more explicitly stated regarding discussion inclusion.

Minutes Respectfully Submitted by

Tom Sellman, District Secretary, Mendon Fire District



MENDON FIRE DISTRICT

Board of Commissioner

District Meeting Minutes (V2 - Approved)

August 14th, 2025



APPENDIX A: Chief's Report



MENDON FIRE DISTRICT
101 MENDON-IONIA RD
MENDON, NY 14506
www.mendonfd.org

August report:

156- Calls YTD (30 since last mtg)

Calls of significance since the last meeting- include multiple EMS and a Multi-Car MVA (W. Bloomfield Rd/ 251)

The lack of qualified responders is a significant FF safety issue, as we need a team to respond effectively and efficiently.

2025	AVG YTD Enroute:	AVG YTD On scene
364	9:23 (+0:11)	12:19 (+0:01)
365	8:24 (+0:17)	12:28 (+2:36)
367	8:49 (even)	13:06 (-0:16)
3617	8:41 (-0:23)	16:31 (3 data pts)

Average travel: 2.78 miles @ avg of 45 MPH - 3.42 Minutes of travel

NFPA station turn-out time is 90 seconds for a Fire call

In-house response time would be an average of 3:42+1:30= **5:12**

YTD avg attendance (total MFD interior, exterior, fire police, etc. on apparatus): 5.0 - **decrease** of .05

NFPA 1720: VOLUNTEER response standard: 6 qualified (Interior) arrive within 14 minutes, 80% of the time.

"Damage"- no new

FFs on medical leave (NONLOSAP)-

- J Obrien
- K Junge
- D Considine

New business:

- Staffing- In-house duty shifts, per diem, career; we need to address this growing safety concern
- Pager activations- working with MC Radio Center
- Met with Victor Town reps re: Fishers Fire dissolution
- Fire Police response SOG update
- PO's [Chief Car(s) license plate replacement, Exterior PPE-FF Oppelt, Safety Officer Class]

Old business:

- Performance standards/functional job descriptions - Interior, exterior, Driver, Fire Police, EMT-B, etc.
 - There will be two annual evaluations this year.
- 367 replacement - truck (@ the dealer) and cap have been ordered
- PO for Helmet passports- District Admin ordered
- Bunk room- steering committee status?
- QR code, for information on calls without an officer
- OSHA 1910- update, Dennison email



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX B: Treasurer's Voucher List

August 2025 Meeting	
Payee	Amount
All Seasons Window Cleaning	\$135.00
Bound Tree Medical	\$221.25
Capital One Trade Credit (Welders)	\$82.80
Convergent Cloudtalk	\$300.60
Divai Safety	\$903.06
Everon FKA ADT Commercial	\$329.06
Healthworks	\$80.00
Jim Barnard Chevrolet	\$57,076.93
Mike Moreland's Lawn & Landscape	\$2,230.00
Morgan Rubbish Removal	\$58.30
Saxby Implement	\$66.00
Sentinel Publications	\$69.00
Town of Mendon	\$385.73
United Radio	\$235.00

Credit Card	
First Bank Card - Dan Considine	\$0.00
First Bankcard- John Shipe	\$0.00
First Bankcard- Ryan Wilsey	\$388.89
First Bankcard - Dale Sweet	\$1,368.79
First Bankcard - Steve Shuler	\$0.00

AUTOPAY BILLS	
ATT Mobility	\$267.61
ATT Mobility	\$149.60
Spectrum	\$149.99
Toshiba Financial Services	\$246.27
Benecare (April)	\$3,349.10
Monroe County Water Authority	\$0.00

Bank Balances as of 8/11/2025	Balance
CNB #5415 (checking)	\$56,361.67
CNB #5417 (savings)	\$301.76
CNB #4317 (Building Repair)	\$66,147.01
CNB #0817 (Capital)	\$29,627.56
Municipal CD (Checking)	\$303,267.72
Municipal CD (Capital)	\$650,000.00

Steve Shuler

Dan Considine _____

John Shipe

Ryan Wilsey

Richard Joint _____



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX C: SOP – 5020 Fire Police Operations (part 1 of 2)

Mendon Fire District
Standard Operating Procedure



5020 Fire Police Operations

PURPOSE

Mendon Fire District Fire Police's scope of operations.

SCOPE

This standard shall pertain to the members of the Mendon Fire District/Department Fire Police.

REFERENCES

Mendon Fire District Rules and Regulations
New York State Traffic Law

DEFINITIONS

1. **Fire Police:** Those individual members of the Mendon Fire District who are qualified as New York State Fire Police.

RESPONSIBILITIES & DISCUSSION

1. Unless otherwise directed, **Fire Police personnel shall respond to the Mendon Fire Station for all calls**, monitor the assigned radio channel/talkgroup, and await deployment instructions from the OIC. This procedure supports accountability, coordination, and operational safety.
 - When the Fire Police deploys from the station, it is encouraged to use a squad vehicle.
2. Fire Police are assigned to assist the Officer in Charge (OIC) with traffic control and scene security.
 - Fire Police should deploy in pairs whenever possible to improve safety, communication, and effectiveness.
3. Fire Police shall only redirect or shut down traffic at the direction of the OIC.
 - Fire Police shall avoid standing in the flow of traffic unless absolutely necessary.
 - Use of vehicles or cones for scene protection is preferred.
 - Fire Police vehicles shall be parked in a position that supports their operational function and enhances safety.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX C: SOP – 5020 Fire Police Operations (part 2 of 2)

Mendon Fire District
Standard Operating Procedure



4. Once traffic has been redirected or shut down, the OIC shall be notified.
5. The OIC is responsible for notifying the Fire Police when they are released from their duties.
6. Fire Police must wear appropriate safety clothing at all times. Minimum required attire includes an ANSI high-visibility vest, Fire Police headgear, and a portable radio monitoring the assigned talkgroup.

7. Exceptions to the station-first response protocol include:

- o Motor Vehicle Accidents (MVAs) with injuries
- o Reported power lines down and blocking the roadway
- o Reported trees down blocking the roadway
- o Reported structure fires

For these incident types, Fire Police may respond **directly to the scene** to assist with immediate traffic and scene control operations.

8. The OIC maintains the authority to instruct Fire Police to respond directly to any incident, regardless of type. This may be communicated via radio, phone, or pre-arranged instruction.

Individually issued Fire Police equipment:

1. Hi-vis yellow vest ANSI class II or III
2. Fire Police hat.
3. Orange cones (4)
4. Hi-vis yellow insulated winter coat.
5. Traffic flag.
6. Traffic flashlight-LED type with white lens.
7. Flares and flare containers.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX D: District Administrator Report (part 1 of 3)

To: Dan Considine
From: Dale E. Sweet

August 14th, 2025

Physicals: Some more firefighters have gotten their physicals completed since your last meeting and the files have been updated. Letters will go out on 8/15 for those who need them completed.

We had a "No Show" for an appointment on 8/8/2025 (FF Junge).

Personnel: Dale will be on vacation on Monday 8/18.

Apparatus:

- **E-364** is running ok. The red warning light on the driver's side front of the truck near the grille that was out has been replaced on 7/21. Dale swapped out the hydrant gate that is on the deck gun after it was reported to be working hard. A newer style hydrant gate was put in its place.
- **E-365** is running ok. The fenderette finally arrived and was installed by Dale on 8/11. I am still waiting for a price for the rear netting, and the hose bed tarps (2) for the preconnected handlines. A new Survivor hand light was purchased to replace the one in the pump operator's compartment after Dale found it not working and not repairable. Also, the two (2) heat shields for the pump heating system enclosure were damaged during the flooding. Dale will be looking into fixing or replacing them.
- **TA-3617** is running ok. Dale replaced two (2) "ground" lights on 7/14 (one at the passenger sidestep and one on the right -rear tailboard).
- **367** is running o.k. Autoworks of Mendon did a NYS Inspection, oil change, and tire rotation completed today. Dale replaced the battery in one of the large hand lights after finding it not charging properly on 7/16.
- The "new" pickup truck for 367 arrived on 8/6 and is in the wash bay.
- Har-Rob will be out in the future to change the oil and filters on the generators on E-364 & E-365. They will also be checking the air compressor systems on both trucks for leaks.
- The gas meters were calibrated by Dale on 8/13.
- Two (2) face pieces that were out for repairs at DiVal Safety have been returned.
- Jerome Fire Equipment (Troy) was here on 6/16 to measure FF Javidnia for Viking exterior turn-out gear, and it was ordered. FF Shipe's Viking coat was sent back on 6/16 to have the sleeves lengthened.
- Dale ordered replacement batteries for the hand lights, and they were received on 7/15 & 7/16.
- EMT books were ordered and received on 8/8 for FF Javidnia.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX D: District Administrator Report (part 2 of 3)

- Today a set of gear was loaned to Honeoye Falls Fire Department for a firefighter who needed gear for their Firefighter 1 class (ok per the Chief). Dale updated Red Alert to show where the gear went. In turn, HFFD sent over a coat for FF Oppelt to try out.

Purchase Requests:

25-09A: 2025 Chevrolet Silverado 3500 Crew Cab 4x4 pick-up truck was delivered on 8/6.

Completed

25-09B: Iconic X Truck Pack is on order.

25-10: PPE for FF Javidnia is on order. Boots were received.

25-11: PPE for FF Buchanan & FF Martin = on order.

25-12: 15 Radio Strap Kits w/anti sway = \$2250.00 (Out of stock. Checked today (not available until mid-August).

25-13: (old 24-19 revisited): Passport Helmet shields = received 8/11. **Completed, we need guidelines for use and where to mount passports on the trucks.**

25-14: Protective Hoods (1/3 of the hoods have been received).

25-15: Replacement Road Cones ordered and received. **Completed**

25-16: EMS Supplies ordered and received. **Completed**

New Purchase Requests Received:

Exterior Turnout Gear for FF Oppelt

New 367:

The Chevy pickup truck was received on 8/6.

Ewing Graphics is working on a quote for the graphics.

The Iconic X Truck Pack has been ordered, and the 50% downpayment was made on 6/25.

Building & Grounds:

- Twice this past month the overhead door for 367 was found open when Dale came to work (one time for about two hours, the other time for approximately eleven hours). Dale spoke with the Chief about this so he could address the problem.
- Lawn mowing and bed maintenance are ongoing and looking good.
- Windows were cleaned.
- Dale installed a new kitchen faucet with wand on 7/30 in the three-bay sink to replace the old one that was worn out.

Grant (V-Grant): Commissioner Shuler and Dale have met with two vendors that were interested in the "Bunk Room" project.



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX D: District Administrator Report (part 3 of 3)

Uniforms: Secretary Sellman sent another email to the membership about uniform needs to try to get a list of items needed from the individual members to get an accurate list so we can plan with the vendor to come to Mendon. A partial list that was provided was not acted upon yet because we know there is a bigger list of needs, and some inaccuracies were found.

Dry Hydrant Testing:

The dry hydrant on West Bloomfield Road will need to be retested in the future, waiting for a date.

Thank you,
Dale



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (V2 - Approved)
August 14th, 2025



APPENDIX E: HFL-CSD Tax Exemption Consideration

HONEOYE FALLS-LIMA
Central School District

Board of Education

Office: (585) 624-7010

Fax: (585) 624-7003



August 13, 2025

Mike Arman
President
Mendon Fire Department
101 Mendon-Ionia Rd
Mendon, NY 14506

Dear Mr. Arman,

Thank you for your letter dated May 6, 2025, and for your continued engagement with the Honeoye Falls-Lima Central School District Board of Education regarding the proposed property tax exemption for volunteer firefighters. We deeply value the service and dedication of the Mendon Fire Department and all volunteer emergency responders in our community.

As noted in my previous correspondence dated May 5, 2025, the Board discussed your request during our summer retreat. After careful consideration, the Board has decided not to hold a public hearing on this matter at this time. This decision aligns with our prior approach to similar exemption requests, the most recent of which was the subject of a public hearing in 2022. The Board remains concerned that adopting a local exemption without corresponding state support would result in increased taxes for other residents. The HF-L District spans multiple towns and counties, each with its own taxing jurisdiction, which further complicates the implementation of such exemptions.

We recognize the challenges you face in recruiting and retaining volunteers and appreciate your efforts to serve the community. While we are not moving forward with a public hearing or exemption at this time, we remain open to revisiting this issue should there be changes in state legislation or funding mechanisms.

Thank you again for your advocacy and for the vital role your department plays in keeping our community safe.

Sincerely,

Carolyn Ross
Board President